

Request for Client Details Modifications

To,
Stock Holding Corporation Of India Ltd.
Branch : _____

DP ID : _____ Client Id : _____

1) Transfer from _____ to _____
(To be mentioned in case of Inter-city address change)

2) Address Details :

Old Address To be mentioned correspondence or permanent	New Address (Proof of Residence for all holders required alongwith original for verification) To be mentioned correspondence or permanent
	Pincode (mandatory)
	Tel. No. :
	Mobile No : SMS Y or N :
	Email id :

3) Bank Details (Please enclose cancelled cheque leaf and copy of bank passbook/statement if holder name is not pre-printed on chq leaf) :

	Old Bank Details	New Bank Details
Account no. / Type		
Bank Name		
Branch Name		
Branch Address (Pincode mandatory)		
9 digit MICR Code	N.A.	
IFSC Code	N.A.	

4) Do you want ECS facility for clearing DP Bills : Yes No
(If yes, pls submit ECS form)

5) E-Billing facility : Yes No
(If yes, pls submit E-Bill mandate)

6) No download of e-mail ID to Issuers/RTAs : 1st Holder 2nd Holder 3rd Holder

I/We authorize Mr/Ms _____ to submit the request on my/our behalf at my/our risk & responsibility. The representative signature is appended below and it is attested by me/us.*

Signature of authorized representative : _____

Signature of Holders: * _____ _____ _____
First Holder Second Holder Third Holder

* Please carry Proof of Identity while submitting the documents at the counter.

(To be filled in at counter)

Signature of the client/authorized representative submitting the request at the counter : _____

Verified and accepted by: (Branch stamp, Emp name, code and Signature) : _____
(Details of Location Shift/Branch transfer as applicable, explained to the client)

Important Notes :

1. The person submitting the request to provide copy of proof of identity alongwith original for verification, copy of latest transaction statement and clear pending dues if any.
- 2) Please note that if any changes in point no 2 above, then KRA modification form is to be submitted alongwith this form to effect the changes at KRA end.
- 3) Please ensure that you have received your Nomination registration number for your nomination in the DP A/c.