

General Information for empanelment of Private Security Agencies (PSA)

StockHolding Corporation of India Ltd (SHCIL) invites Applications/ Offers from Private Security Agencies (PSA) having their own offices in UP and Bihar for providing services of Security Guards for the offices of UP and Bihar for a period of 1 year with a provision of renewal every year based on satisfactory services and on the sole discretion of StockHolding Corporation of India Ltd.

Name of Organization	Stock Holding Corporation of India Limited
Code	EMPForm2/StockHolding/Security/2017-18
Date of issue of this document	20-jul-2017
Period for Empanelment	Up to July '2022
Submission of application	04-Aug-2017 up to 5.00 p.m. (form will available on our website till 04-Aug-2017up to 1.00 p.m.

Contact Person: **Mr. Ashutosh Jaiswal / Ms. Prateeksha Khare**

Mobile No.: 9839693178 /9336777088 (**Between 10 to 17:30 during Monday to Friday**)

Application for Private Security Agency (PSA)
empanelment

To

The Regional Manager
Stock Holding Corporation of India Limited
36/15 First Floor, Opp Rohit Bhawan
6 Sapru Marg
Lucknow - 226001

Phone: 2629850

SN	Parameters	Details furnished by the Applicant
1.	Name of the applicant	
2.	Organization Type (Partnership/Ltd. Co/Sole Partnership etc.):	
3.	Year of establishment /Incorporation	
4.	Head Office Address	
5.	Contact person	
	a) Name	
	b) Telephone number & Mobile No.	
	c) E-mail ID.	
6.	Statutory Registrations details viz.;	
	License / Authorisation from Local Police Authorities	
	Service Tax Registration No.	
	Provident Fund Act	
	ESIC Act (Registration)	
	Labour License (Central / State)	
	Company Permanent Account Number	
	Shops & Establishment Registration	
	Any other regulatory compliance or certification viz minimum wages Act, Central Rules etc.	
7.	Indicate any past and pending cases, prosecution, fines, penalties, black listing etc.	

8.	List of Important Clients, minimum 3 (Please mention Client Name, Contact person, Contact Nos., email IDs. Annexure may be used)	
9.	PSA should be in the business of providing Security Guard services for minimum of 3 years. Turnover for FY 2014-15 , 2015-16, 2016-17	

Declaration:

I / We hereby declare that the information furnished above is true and correct.

I / We am/are aware that incorrectness of the aforesaid information shall result in immediate termination of the empanelment and SHCIL shall be entitled to recover the necessary costs and damages.

I /We declare that I/We am/are complying with all the Regulatory Provisions and will continue to do so.

I/ We confirm that we understand and comply with the empanelment eligibility criteria of SHCIL.

Name:

Designation:

Signature:

Authorized Signatories
(Name, Designation and Seal of the Company)

Date:

Place:

Eligibility Criteria for Guards

The Guards should conform to the following norms: -

Age should not be above 50 Years.

Should be in good medical health i.e., should be physically and mentally fit in all respects. His medical fitness will be considered as per fresh medical fitness certificate from Registered Medical Practitioner (MBBS) as produced at the time of Verification.

Guards, preferably, should be ex-serviceman/ex-paramilitary/ex-police personnel with good character.

The Armed Guards must have own weapon with license (registered with Local Police) or the PSA's firearm held under a valid Per-Pro Arms license. Armed Guards /PSA will be responsible for the safe custody and regular servicing and maintenance of their weapon (preferably 2 bore). StockHolding will not be responsible for the same.

The duty of the Guards will be to maintain the security and keep a watch over persons visiting the premises wherever deployed.

The guards should be verified by the Police for no criminal record and conviction.

Guards should be trained to handle firefighting equipments.

Guards should be willing to undergo training and drill if required while deployed at site/premises.

Guards should be courteous and be familiar with local language & culture so as to assist and interact with customers.

General Terms and Conditions:

The applicant PSA should be owned / managed by Ex- serviceman/ ex-para military/ex-police personnel and are advised to enclose self-certified true copies of all relevant documents as mentioned in the application wherever required.

The applicant PSA must have a valid License /Authorisation from Local Police authorities.

The applicant PSA should have credible Supervisory Infrastructure.

Incomplete applications or applications without proper proof for establishing their credentials will not be considered for short listing for empanelment.

Selection of the applicants will be done on the ability and competence to supply good quality personnel etc.

Each page of the application form needs to be signed. The application shall be signed by the person / persons on behalf of the organization having necessary authorization to do so.

If the space in the application form is insufficient for furnishing full details, the information shall be supplemented in separate sheets.

StockHolding reserves the right to reject any or all of the applications without assigning any reasons thereof.

If any details furnished by the applicants are found to be false /inadequate or any information is withheld which comes to the notice of Stockholding at later stage, the empanelment of such applicant will be cancelled with immediate effect and the applicant will also be debarred from participating in all future bids.

The empanelment shall be valid up to 31st July 2022 and the same may be extended / terminated at the sole discretion of Stockholding.

The last date of submission is 4th August '2017 up to 5.00 p.m.